

Additionally, repetitions pursuant to section 55003(2) may be permitted when another institution of higher education to which the student seeks to transfer has established a recency requirement which necessitates course repetition to satisfy this requirement.

If the district determines that an activity course needs to be repeated as provided by this provision, the repetition shall count towards the repetition limit applicable to activity courses, except that, if the student has already reached the activity course limitation, an additional repetition may be permitted or required. See examples I.5 through I.6 in the "Repetition and Withdrawal Examples" document.

Per section 58161(f), only one repetition due to a significant lapse of time may be claimed for apportionment beyond the prior enrollment. However, since the student must demonstrate recency and a current mastery of the subject, if a student receives a substandard grade for this repetition attempt, the district policy for course repetition may allow the student to use the grade alleviation process provided by section 55042, when the course is not designated as repeatable, and may claim apportionment for a subsequent repetition(s) pursuant to section 58161(a). See examples E.1 through E.2 in the "Repetition and Withdrawal Examples" document.

When a course is repeated pursuant to this section, the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA. (See Attachment A.)

**Section 55044. Repetition of Variable Unit Courses.**

*(a) If a community college district offers credit courses for variable units on an open-entry/ open-exit basis pursuant to section 58164, the district policies and procedures on course repetition adopted pursuant to section 55040 shall provide that a student may enroll in the course as many times as necessary to complete one time the entire curriculum of the course as described in the course outline of record. However, the district policy may not permit the student to repeat any portion of the curriculum for the course, unless:*

- (1) the course is required for legally mandated training;*
- (2) the course is a special class for students with disabilities which the student needs to repeat for one of the reasons described in section 56029;*
- (3) repetition of the course to retake a portion of the curriculum is justified by extenuating circumstances pursuant to section 55045; or*
- (4) the student wishes to repeat the course to alleviate substandard work recorded for a portion of the curriculum as authorized pursuant to section 55042.*

*(b) Notwithstanding subdivision (a), each time a student enrolls in a physical education activity course offered on an open entry/open exit basis, regardless of the number of units for which the student enrolls, the enrollment shall count as a repetition of the course for purposes of sections 55041 and 58161.*

*(c) When course repetition of a portion of a course is permitted under the circumstances described in subdivision (a), the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA.*

*NOTE: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.*

### **Guideline for Section 55044**

Section 55044 discusses repetition of variable unit courses offered in an open-entry/open-exit format pursuant to section 58164. Where a district offers such courses, the district policy on course repetition must provide that a student may enroll in the open-entry/open-exit course as many times as necessary to complete the entire curriculum of the course as described in the corresponding course outline of record. However, the district policy may not permit repetition of an individual portion of the curriculum for the course, regardless of the grade received for that portion of the course, unless (1) the course is required for legally mandated training; (2) the course is a special course for students with disabilities which the student needs to repeat for one of the reasons described in section 56029; (3) the student petitions and a determination is made by the district that the student's previous grade is, at least in part, the result of extenuating circumstances (only applicable to courses which are not designated as repeatable); or (4) the student wishes to repeat the course to alleviate substandard work recorded for a portion of the curriculum pursuant to section 55042 (only applicable to courses which are not designated as repeatable).

This section also discusses repetition of physical education activity courses offered on an open-entry/open-exit basis. Each time a student enrolls in a PE activity course offered on an open entry/open exit basis, regardless of the number of units in which the student enrolls, the enrollment counts as a repetition of the course for purposes of the repetition limits provided by sections 55041 and 58161.

Per section 58161(g), apportionment may be claimed for the attendance of a student repeating a portion of a variable unit open entry/open exit credit course only to the extent that repetition of such courses is permitted pursuant to section 55044. See examples F.1 through F.2 in the "Repetition and Withdrawal Examples" document.

When course repetition of a portion of a course is permitted under subdivision (a), the district's policy may allow the previous grade and credit to be disregarded when computing the student's GPA.

### **Section 55045. Course Repetition Due To Extenuating Circumstances.**

*The district policies and procedures on course repetition adopted pursuant to section 55040 may permit a student to repeat a course only if:*

*(a) the repetition is expressly authorized by another provision of this article; or*  
*(b) the student files a petition and the governing board of the district or its designee grants written approval of the petition based on a finding that the student's previous grade (whether substandard or passing) was, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. When course repetition is approved pursuant to this subdivision, the district policy may allow the*

*previous grade and credit to be disregarded in computing the student's GPA each time the course is repeated.*

*NOTE: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.*

### **Guideline for Section 55045**

District policies and procedures for course repetition adopted pursuant to section 55040 may permit a student to repeat a course only if the repetition is expressly authorized by another provision of this article or the student files a petition and the governing board or its designee grants written approval of the petition demonstrating that the previous grade (whether passing or substandard) was due to extenuating circumstances. As noted previously, extenuating circumstances are verified cases of illness, accidents or other circumstances beyond the control of the student.

Per section 58161(e), the attendance of a student repeating a credit course by petition pursuant to section 55045 may be claimed for state apportionment for a maximum of two repetitions. However, the district policy on course repetition may permit additional repetitions due to extenuating circumstances for which apportionment may not be claimed. See example B.1 in the "Repetition and Withdrawal Examples" document.

When course repetition is approved pursuant to this section, the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA each time the course is repeated. (See attachment A.)

### **Section 55062. Types of Courses Appropriate to the Associate Degree**

*The criteria established by the governing board of a community college district to implement its philosophy on the associate degree shall permit only courses that conform to the standards specified in section 55002(a) and that fall into the following categories to be offered as degree-applicable credit courses:*

*(a) All lower division courses accepted toward the baccalaureate degree by the California State University or University of California or designed to be offered for transfer.*

*(b) Courses that apply to the major or area of emphasis in non-baccalaureate career technical fields.*

*(c) English composition or reading courses not more than one level below the first transfer level course. Each student may count only one such course below transfer level for credit toward the associate degree, except that reading courses which also satisfy the requirements of subdivision (a) are not subject to this limit. English as a Second Language (ESL) courses which teach composition or reading skills are not considered to be English composition or reading courses for purposes of this subdivision.*

*(d) All mathematics courses above and including Elementary Algebra.*

*(e) Credit courses in English and mathematics taught in or on behalf of other departments and which, as determined by the local governing board require entrance*